

MAGISTRATE LETTER

Effective 8:01 a.m., Monday through 8:00 a.m. the following **Monday**, the following Commissioners will be on duty:

| MAY 2022 | | | | | | |
|--|---|-----------|----------|--------|----------|---|
| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| 25 Effective- 8:01 am | 26 | 27 | 28 | 29 | 30 | 1 |
| CRIMINAL COMM. PAUL SCHNEIDER / DOMESTIC COMM. RUBEN BAILEY | | | | | | |
| 2 Effective- 8:01 am | 3 | 4 | 5 | 6 | 7 | CRIM. COMM. SCHNEIDER / DOM. COMM. BAILEY |
| DOMESTIC AND CRIMINAL COMM. PATRICIA JOYCE | | | | | | |
| 9 Effective- 8:01 am | 10 | 11 | 12 | 13 | 14 | 15 |
| CRIMINAL COMM. PAUL SCHNEIDER / DOMESTIC COMM. RUBEN BAILEY | | | | | | |
| 16 Effective- 8:01 am | 17 | 18 | 19 | 20 | 21 | 22 |
| DOMESTIC AND CRIMINAL COMM. PATRICIA JOYCE | | | | | | |
| 23 Effective- 8:01 am | 24 | 25 | 26 | 27 | 28 | 29 |
| CRIMINAL COMM. PAUL SCHNEIDER / DOMESTIC COMM. RUBEN BAILEY | | | | | | |
| 30 Effective- 8:01 am | 31 | 1 | 2 | 3 | 4 | 5 |
| HOLIDAY | DOMESTIC AND CRIMINAL COMM. PATRICIA JOYCE | | | | | |

Domestic and Criminal Commissioner Patricia M. Joyce will assume the criminal duties of signing search warrants and arrest warrants, setting of bonds, and of committing magistrate AND domestic duties. (Cell: 818-8508 & Office: 504-364-3927) - **(SEE CALENDAR ABOVE)**

Criminal Commissioner Paul Schneider will assume the criminal duties of signing search warrants and arrest warrants, setting of bonds, and of committing magistrate. (Cell: 818-8507 & Office: 504-364-3927) - **(SEE CALENDAR ABOVE)**

Domestic Commissioner Ruben Bailey will assume domestic duties **ONLY**. (Cell: 818-8505 & Office: 504-364-3745) - **(SEE CALENDAR ABOVE)**

All non-domestic civil matters will be forwarded electronically to the allotted division's e-basket for handling. Paper filings may not be walked-through.

This applies to the **24th Judicial District Court** charges **ONLY**. Under the rules of Court, the above Judge/Commissioner should be contacted initially while serving for matters involving the District Court.

/s/ Tracy S. Louis
 Tracy S. Louis, M. Ed.
 504-364-3992
 24th Judicial District Court

NOTE: NO calls for setting of bonds are to be made between **10:00 p.m.** and **8:00 a.m.** refer all matters involving First Parish Court, Second Parish Court and all City Courts to the Parish Court or City Court Judges **ONLY**.