

MAGISTRATE LETTER

Effective 8:01 a.m., Monday through 8:00 a.m. the following Monday, the following Commissioners will be on duty:

January 2022						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			HOLIDAY		1	2
DOMESTIC AND CRIMINAL COMM. PATRICIA M. JOYCE						
3 Effective-8:01 am	4	5	6	7	8	9
CRIMINAL COMM. PAUL SCHNEIDER / DOMESTIC COMM. RUBEN BAILEY						
10 Effective-8:01 am	11	12	13	14	15	16
DOMESTIC AND CRIMINAL COMM. PATRICIA M. JOYCE						
17 Effective-8:01 am	18	19	20	21	22	23
HOLIDAY	CRIMINAL COMM. PAUL SCHNEIDER / DOMESTIC COMM. RUBEN BAILEY					
24 Effective-8:01 am	25	26	27	28	29	30
DOMESTIC AND CRIMINAL COMM. PATRICIA M. JOYCE						
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CRIMINAL COMM. PAUL SCHNEIDER / DOMESTIC COMM. RUBEN BAILEY						

Domestic and Criminal Commissioner Patricia M. Joyce will assume the criminal duties of signing search warrants and arrest warrants, setting of bonds, and of committing magistrate AND domestic duties. (Cell: 818-8508 & Office: 504-364-3927) - **(SEE CALENDAR ABOVE)**

Criminal Commissioner Paul Schneider will assume the criminal duties of signing search warrants and arrest warrants, setting of bonds, and of committing magistrate. (Cell: 818-8507 & Office: 504-364-3927) - **(SEE CALENDAR ABOVE)**

Domestic Commissioner Ruben Bailey will assume domestic duties **ONLY**. (Cell: 818-8505 & Office: 504-364-3745) - **(SEE CALENDAR ABOVE)**

All non-domestic civil matters will be forwarded electronically to the allotted division's e-basket for handling. Paper filings may not be walked-through.

This applies to the 24th Judicial District Court charges **ONLY**. Under the rules of Court the above Judge/Commissioner should be contacted initially while serving for matters involving the District Court.

/s/ Tracy S. Louis
 Tracy S. Louis, M. Ed.
 504-364-3992
 24th Judicial District Court

NOTE: NO calls for setting of bonds are to be made between **10:00 p.m.** and **8:00 a.m.** refer all matters involving First Parish Court, Second Parish Court and all City Courts to the Parish Court or City Court Judges **ONLY**.