

# MAGISTRATE LETTER

Effective 8:01 a.m., **Monday, February 22, 2021**, through 8:00 a.m., **Monday,**

**March 1, 2021:**

**Domestic and Criminal Commissioner Patricia M. Joyce** will assume the criminal duties of signing search warrants and arrest warrants, setting of bonds, and of committing magistrate AND domestic duties. (cell: 818-8508 & office: 364-3927)

All non-domestic civil matters will be forwarded electronically to the allotted division's e-basket for handling. Paper filings may not be walked-through.

This applies to the **24<sup>th</sup> Judicial District Court** charges **ONLY**. Under the rules of Court the above Judge/Commissioner should be contacted initially while serving for matters involving the District Court.

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Effective 8:01 a.m., **Monday, March 1, 2021**, through 8:00 a.m., **Monday, March 8, 2021:**

**Criminal Commissioner Paul Schneider** will assume the criminal duties of signing search warrants and arrest warrants, setting of bonds, and of committing magistrate.

(cell: 818-8507 & office: 364-3927)

**Domestic Commissioner Ruben Bailey** will assume domestic duties **ONLY**.

(cell: 818-8505 & office: 364-3745)

All non-domestic civil matters will be forwarded electronically to the allotted division's e-basket for handling. Paper filings may not be walked-through.

This applies to the 24th Judicial District Court charges **ONLY**. Under the rules of Court the above Judge/Commissioner should be contacted initially while serving for matters involving the District Court.

*/s/ Felice Gibson* \_\_\_\_\_

Felice Gibson 364-3998

24<sup>th</sup> Judicial District Court

Judicial Administrator's Office

**NOTE: NO** calls for setting of bonds are to be made between **10:00 p.m.** and **9:00 a.m.** refer all matters involving First Parish Court, Second Parish Court and all City Courts to the Parish Court or City Court Judges **ONLY**.