

24<sup>TH</sup> JUDICIAL DISTRICT COURT FOR THE PARISH OF JEFFERSON

STATE OF LOUISIANA

DOCKET NO.:

DIVISION: “ ”

Versus

FILED: \_\_\_\_\_

\_\_\_\_\_  
DEPUTY CLERK

MOTION AND INCORPORATED MEMORANDUM  
FOR PRIVATE PROCESS SERVER

NOW COMES, Plaintiff, \_\_\_\_\_, and requests this Court enter an order permitting a private process server to make service of the petition, citation and other documents on Defendant, \_\_\_\_\_.

Service was attempted as follows:

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Before taking alternative and more drastic steps, the Movant requests this Court permit it the opportunity to attempt service via a private process server. This request is made under Louisiana Code of Civil Procedure article 1293A, as the Sheriff has attempted and been unable to make service.

Movant requests this Court appoint \_\_\_\_\_ as the private process server, who is over the age of majority, a resident of the State of Louisiana, and not a party to the above-captioned litigation.

WHEREFORE, Movant prays this Court issue an order granting it to serve its petition, citation and other documents on \_\_\_\_\_ through private process service via \_\_\_\_\_.

Certificate of Service

Respectfully submitted,

I hereby certify that the foregoing document has been served on all counsel of record through email, facsimile, and/or U.S. Mail.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Printed name*

\_\_\_\_\_

**ORDER**

CONSIDERING THE FOREGOING motion and incorporated memorandum, the facts and arguments presented, this Court hereby GRANTS the motion;

IT IS ORDERED, ADJUDGED, AND DECREED that

\_\_\_\_\_  
is hereby appointed by this Court to serve

\_\_\_\_\_  
with citation, petition and other documents in the above-captioned matter.

ORDERED AND SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Judge